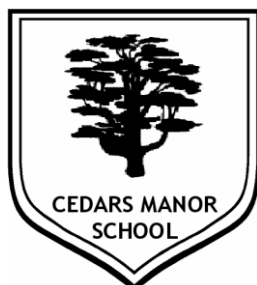


Cedars Manor Primary School



Additionally Resourced Mainstream School (ARMS)

Admissions Guidance

Specialist provision for Hearing Impaired Pupils

Cedars Manor Primary School

Whittlesea Road

Harrow, Middlesex, HA3 6LS

Telephone: 020 8428 5845

www.cedarsmanorschool.co.uk

Headteacher - Mrs H A Lace

SENCO - Mrs L Sackwild

Teachers of the Deaf - Mrs N Casey and Mrs V Grover

Introduction

The vast majority of pupils with an education health and care plan (EHC Plan) or a statement of Special Educational Needs (SEN) will attend their local school. Some of those will require funding from the local authority in addition to the SEN funding already delegated to the school. For a small minority of pupils, a special school setting is required so that the pupil can be in a small group and specialist setting all of the time.

The specialist provision at Cedars Manor is for pupils who do not require a place in a special school but would find it difficult to make adequate progress and close their attainment gap without additional support provided through the provision. The provision includes development of communication, speech and listening skills, as well as enabling all children to have access to the full curriculum. Pupils attending the specialist provision may have speech, language and communication delay resulting from e.g. a late diagnosis of hearing loss as well as other factors, such as English as an additional language (EAL), visual impairment, or moderate learning difficulties, which have impacted on their language development. The pupils within the provision should make progress to achieve their full potential as measured against their individual starting points.

Description of resourced provision

Cedars Manor Primary School has an additionally resourced provision funded by London Borough of Harrow for pupils with a diagnosed hearing impairment (HI) who have an EHC Plan or a statement of SEN. The school also offers an assessment placement with support from teachers of the deaf.

A description of the schools provision for pupils with SEN will be outlined in the school's Special Educational Needs and Disability (SEND) Inclusion Policy which is on the schools website, www.cedarsmanorschool.co.uk. There is more detailed information about the hearing provision outlined in Appendix A and B of SEND policy and a leaflet on the Hearing Impaired Unit is also on the schools website.

The purpose of the resourced provision

The aims of the provision will be to offer inclusive mainstream education and social opportunities, alongside access to specialist intervention from teaching staff and in class support. Pupils will be enabled to make good progress in their learning, communication and social skills.

The provision will ensure that hearing impaired pupils make optimum progress that enables them to achieve their full potential by:

- involving the families of hearing impaired pupils in the decision making and education of their child
- receiving the special educational support they require from appropriately qualified staff
- ensuring that staff of the named school receive the necessary training and support they require to enable them to respond to the needs of pupils with hearing impairment
- ensuring staff in partner agencies provide any additional services required.

Admissions criteria

- The pupil has a profound or severe hearing loss or a hearing loss that has a significant impact on learning
- The pupil is likely to require specialist support and the availability of a specialist facility (e.g. small group or sensory room) to spend periods of time outside the mainstream classroom, over and above that normally available in a mainstream school without a hearing impaired resource
- The pupil has the potential to manage the elements of an academic and social environment of a mainstream school with skilled specialist support and consistent implementation of an individually tailored programme. This would include access to the wider curriculum and interaction with peers.

Admissions Process

- Refer to Appendix A - flow chart of admissions process
- Admission to the ARMS will be recommended by the local authority through the SEN Assessment and Review (SENARS) Panel based on assessments as part of the statutory review process and the above description of needs
- All pupils placed in the resource will be subject to an EHC Plan, statement of SEN or require an assessment placement
- All relevant information on the pupil's needs will then be forwarded to the school as part of the formal consultation on the placement of a pupil with an EHC Plan or statement of SEN in line with SEN Code of Practice 2015
- The local authority will seek the views of the school on suitability of placement and availability of places in the year group prior to making a final decision. The local authority will have due regard to the number and profile/balance of needs within the resourced provision and mainstream class
- The expectation is that a pupil will be admitted into the correct year group for his or her age
- For out of borough pupils other local authorities must consult with Harrow Council, Special Educational Needs Assessment and Review Service (email: senassessment.reviewservice@harrow.gov.uk) as the provision is a partnership agreement between the local authority and the school
- The appropriateness of continuation of placement will be monitored through the statutory annual review process.

Financial Arrangements

Funding is on a place plus basis whereby each place in the resource receives annual funding of £10,000. In addition each pupil attracts top up funding (Element 3). The school budget pack shows the place funding for £10,000 per place plus Element 3 funding based on the number of commissioned places. The full Element 3 funding will be allocated at the start of the financial year. Numbers commissioned will vary but will be within an agreed range.

At the end of each term, the Element 3 funding will be adjusted to reflect movements in pupil numbers and funding will be clawed back per place. Element 3 funding will be based on real time.

For out of borough pupils, the funding will be recouped from the pupil's resident local authority based on actual start dates and end dates. If a pupil leaves a place midterm, the remaining days will not be funded unless another pupil fills the place.

The local authority and the school will review the number of commissioned places annually and make a decision regarding the number of places required for the forthcoming year.

Review, Monitoring and Evaluation

School

The Headteacher of the school will have overall responsibility for the day to day management of the provision and for ensuring that the performance of staff is managed appropriately.

Pupil

Successful outcomes for pupils will include clear progress in their learning and development. Pupil progress will be measured through the statutory annual review process for pupils with an EHC Plan or statement of SEN.

Guidance for transfer out of the provision to a different specialist provision

Recommendations to consider placement at a different specialist provision may be made following an annual review meeting. Where a recommendation is made, the following would normally apply:

- despite a high level of specialist intervention over time, the pupil has prolonged difficulties in accessing the mainstream curriculum and managing the social demands of the school environment
- limited progress has been made in meeting his/her outcomes and in developing the independence, social and behavioural skills required to move towards greater participation in mainstream activities
- there is evidence that the pupil's social and emotional wellbeing is becoming adversely affected
- the views of parent/carers, school staff, relevant professionals, and the pupil will be taken into account
- following careful consideration of all information and evidence gathered the SENARS will make the final decision on whether the transfer is appropriate;
- SENARS to communicate the decision to parents/school and lead the discussion with parents/recommend an alternative placement.

ARMS REFERRAL PROCESS (QUICK GUIDE)

